**San Juan Islands Agricultural Guild (Ag Guild) Direct Sales and Auction Enrollment form**

**DUE BY SEPT 15th** – please return as a word document or pdf (not jpeg) or in the body of an email to enable ease of copying into your online listings.

**Name**

**Email**

**Mailing Address**

**Phone**

**Web Site**

1. **DONATION** I agree to donate the following item/s to the Ag Guild Auction and am including a crisp digital photograph of the item.

Item description:

Value: $ # of images attached\_\_\_\_\_\_\_\_\_\_\_\_ I will send images in a separate email/link\_\_\_\_\_\_

1. **DIRECT SALES** (optional) I will sell the following items through the auction platform and understand my requested base price includes the 15% processing and platform fee. Below is a per piece description of each item (up to 100 words), with quantities and digital image information. I understand this is a curated auction and that a committee will review/approve individual items.

|  |
| --- |
| **Item #1** Quantity \_\_\_\_ Title:Description:Base Price: $# of images attached\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I will send images in a separate email \_\_\_\_\_\_ |
| **Item #2** Quantity \_\_\_\_ Title:Description:Base Price: $# of images attached\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I will send images in a separate email \_\_\_\_\_\_ |
| **Item #3** Quantity \_\_\_\_ Title:Description:Base Price: $# of images attached\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I will send images in a separate email \_\_\_\_\_\_ |
| **Item #4** Quantity \_\_\_\_ Title:Description:Base Price: $# of images attached\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I will send images in a separate email \_\_\_\_\_\_ |

1. I am attaching a short biography about myself or my company that can be used as an introduction as space allows in the online platform.

I am Including \_\_\_\_ will be sending \_\_\_\_ choose not to provide \_\_\_\_\_ a digital photograph and/or logo that I request be used in conjunction with my bio.

Biography (up to 250 words suggested):

**AUCTION AGREEMENT**

I understand there is no guarantee of sale during the event and that I may offer for sale a multiple of the same item as noted above.

I am responsible for arranging pick up or delivery of the sold items and for collecting any associated delivery costs.

I have set my base price as the minimum bid that must be reached in order for the item to sell, recognizing that bidding may increase the final price.

I understand that payment by the highest bidder is the bidder’s responsibility to provide with-in 7 days of the auction’s close and that the majority of transactions will be processed electronically by October 15th. If additional collection efforts are required, I will be provided with the buyer’s contact information and will be responsible for contacting the buyer to complete the transaction.

I will receive the highest bid price on direct sale items, minus 15% for processing and platform fees.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Return form and any digital files to auction@sjiagguild.com**